

TOWN OF JAFFREY
Jaffrey, New Hampshire
Select Board Meeting Minutes
August 16, 2016

Chairman: Donald MacIsaac

Selectmen: James Moore, Frank Sterling

Town Manager: David Caron

A. Call to Order

B. Workshop – Afterschool Program Chairman MacIsaac announced that this workshop was scheduled to discuss the School District’s request to have the Town accept responsibility for the District’s Extended Day Program along with any undefined financial risks, and to discuss any other issues related to after school recreation programs. The Chair reviewed the Recreation Department’s Mission, which focuses upon providing recreation opportunities for all ages and members of the community.

The first issue before the Board is whether the Town should accept responsibility for the Extended Day Program as recommended by the School District. Board member Moore offered that it has and should continue to be a school responsibility; it also may be an opportunity for the private sector to provide a service if there is demand for it. Board member Sterling saw a need for such a program but understands that other organizations which offer similar programs are at capacity, and did not envision private sector organizations stepping forward.

After a review of the specific components of the Extended Day Program, the Select Board concurred 3-0 not to accept ownership of the School District’s Extended Day Program.

The Board next reviewed whether the Recreation Department would be positioned to offer some type of after school program. Sterling saw a community need and an opportunity for other non-profits in the community to collaborate to provide the service. Moore agreed, citing this as an opportunity for entities other than government to provide the service.

In a response to questions posed by the Board, the following was provided by Recreation Director Renee Sangermano and the Town Manager:

- 1) Models exists in other Recreation Departments where an after school program could be funded entirely through user fees;
- 2) The economics of a program is dependent upon the number of registrants;
- 3) Conceptually, a program would need a minimum number of participants at 13 to assure self-sufficiency;
- 4) A second counselor, in addition to the coordinator and first counselor, would be added should enrollment exceed 18;
- 5) Humiston Field facilities limit the number of participants to 25;
- 6) The Town would not be involved with transporting participants to and from the site;
- 7) The Town would use the existing Recreation Revolving Fund as the financing mechanism;
- 8) The Town could have a program in place for the beginning of school in September, 2017;

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- 9) The Town would advertise the program toward the end of the school year in May/June, 2017 and determine by August 1, 2017 whether sufficient participants are enrolled to ensure financial self-sufficiency.

The Board concurred that the Recreation Director and Town Manager will return to the Board in the 1st Quarter of 2017 with more specifics on a program, which the Select Board can review and authorize the program launch.

Owen Houghton believes that there is a community need for this service, and this situation may present an opportunity for the community to engage in a public/private sector relationship to provide the service. He noted that a group of community members is currently meeting to determine how to provide for an interim program until a more permanent solution is found. MacIsaac strongly encouraged Owen to ensure that one organization takes ownership of the interim solution.

JRSD Board member Charlie Eicher reminded the Board that the Jaffrey Grade School continues to be available for such a program.

C. Special Event Permits:

Resolution # 2016-36 – Special Events Permit – Lee Sawyer, Parking (8/20)

On a motion by Sterling, seconded by Moore, Resolution # 2016-36 was approved (3-0) contingent upon conformance with requirements as recommended by staff.

Resolution # 2016-37 – Special Events Permit – Kent Sawyer, Parking (8/20)

On a motion by Sterling, seconded by Moore, Resolution # 2016-37 was approved (3-0) contingent upon conformance with requirements as recommended by staff.

D. Adjournment

Meeting adjourned at 12:00 PM on a motion by Sterling, seconded by Moore (3-0).

Submitted:

David R. Caron
Town Manager

Attest:

Donald MacIsaac
Chairman